



## CLINIC POLICIES

Unity Acupuncture is a sliding scale clinic offering high-quality acupuncture treatments and herbal consultations at affordable rates. Our mission is to make acupuncture and its many benefits affordable and attainable to our neighbors.

**Patient Payments:** Unity Acupuncture offers a sliding scale payment system for acupuncture where you decide what to pay between \$51.50-\$77.25 (cash discount price range is \$51-\$75) and is due at the time of treatment. New patients pay an additional one-time intake consult fee of \$41.20 (cash discount price \$40) which is added to your selected payment amount.

**Rescheduled Appointments:** We require any rescheduling of appointments to be done no less than 12-hours before your current appointment time. If you need to reschedule within the 12-hour window, and are unable to do so within the same week, then you will be charged the \$30.90 cancellation fee. Please reschedule your session as soon as you realize you have a conflict.

**Cancelled Appointments:** We have a 12-hour cancellation policy. If you are unable to cancel 12-hours or more before your confirmed appointment time, then there is a \$51.50 cancellation fee. We will always try to work with you, don't hesitate to call or email.

**NCNS Appointments:** If we have confirmed your appointment time through our appointment scheduler, over the phone or via email that means we are holding this time for you and your treatment. If you "No Call, No Show" (NCNS) you will be charged \$51.50 on the card we have on file or on your next scheduled appointment.

By signing below I understand and agree to the clinic policies above. I guarantee payment of all charges incurred as a patient of Unity Acupuncture.

Signed By: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Parent or Guardian of minor: \_\_\_\_\_

Date: \_\_\_\_\_